

VENANGO COUNTY BOARD OF INSPECTORS MEETING
Tuesday January 07, 2025 at 12:00P.M.
Room 100 Courthouse Annex

1. **CALL TO ORDER:** Sheriff, Eric Foy
2. **APPROVAL OF MINUTES:** December, 2024
First: JEANNIE Second: SAM
3. **OLD BUSINESS:**
4. **NEW BUSINESS:** Organization Meeting
5. **MONTHLY REPORTS:**
 - a. Ratify Personnel Agenda – **Director of Human Resources, Justin Wolfe**
Approve Monthly Report – Motion: Second: SHAWN
 - b. Public Comment KEN
6. **WARDEN'S REPORT:**
 - a. Monthly Report – **Warden Craig, Deputy Warden Paxton**
 - b. Population-Problems-Questions
 - c. Public Comment
 - Approve Monthly Report – Motion:* Second: SHAWN
JEANNIE
7. **OTHER BUSINESS:**
Public Comment:
8. **ADJOURN FOR EXECUTIVE SESSION AS NEEDED**
9. **RECONVENE REGULAR MEETING AND ACT ON ANY NECESSARY ITEMS.**
10. **ADJOURN.** *Motion:* JEANNIE *Second:* SAM

Tour of Prison if wanted, we could go over for the tour.

IF UNABLE TO ATTEND, PLEASE CALL EXT. #525 OR #523. THANK YOU

ANNUAL ORGANIZATIONAL MEETING

January 07, 2025

After the regular meeting of the Board of Inspectors on January 07, 2025 the Annual Reorganizational Meeting was held for the purpose of electing officers for the coming year.

Sheriff Eric Foy called the meeting to order at 12:07 PM.

Those in attendance were:

Eric K. Foy, Sheriff	Matthew Kirtland, President Judge
D. Shawn White, District Attorney	
Sam Breene, Commissioner	
Ken Bryan, Commissioner	
Jeannie Ritchey, Treasurer	

OTHERS ATTENDING:

Adam Craig, Warden
Wes Paxton, Chief Deputy Warden
Diona Brick, Director of Finance and Administration
Julie Ballard, Director of ARD/JUV Court Supervision Services
Bridey Shawgo, Chief Clerk
Decklan Burkhart, Re-Entry Officer
Justin Wolfe, Human Resource
Kelly Holden, Domestic Relation Director
Merle Geisley, Chief Deputy Sheriff
Tristan Siegel, Court Supervision
Natalie Desko, Administrative Assistant
Kara O'Neil, New Herald

The following have been retained for one year:

Eric K. Foy, Sheriff	President
Ken Bryan, Commissioner	V-President
Jeannie Ritchey, Treasurer	Secretary
Natalie Desko, Administrative Assistant	Recording Secretary

Sam Breene, Commissioner moved to accept, seconded by Shawn White, Judge. Ayes all.

Motion was made by Ken Bryan, Commissioner to adjourn and seconded by Sam Breene, Commissioner. Ayes all.

Respectfully Submitted,

Natalie Desko

Administrative Assistant
Recording Secretary

Reviewed by: President, Eric Foy, Sheriff _____

Vice President, Albert Abramovic, Commissioner _____

Secretary, Jeannie Ritchey, Treasurer _____

VENANGO COUNTY BOARD OF INSPECTORS MEETING TUESDAY JANUARY 07, 2025

The monthly meeting of the Venango County Board of Inspectors met in room 100 of the Courthouse Annex. Eric Foy, Sheriff, President of the Board of Inspectors called the meeting to order at 12:07 PM. The following were present for the meeting.

BOARD MEMBERS PRESENT:

Eric K. Foy, Sheriff, President
Sam Breene, Commissioner
Ken Bryan, Commissioner
Matt Kirkland, President Judge
Shawn White, District Attorney
Jeannie Ritchey, Treasurer

OTHERS ATTENDING:

Adam Craig, Warden
Bridey Keller, Chief Clerk
Diona Brick, Director of Finance and Administration
Kelly Holden, Domestic Relations Director
Merle Geisley, Chief Deputy Sheriff
Natalie Desko, Jail, Administrative Assistant
Tristan Siegel, Adult Supervisor
Deklan Burkhart, Reentry
Wesley Paxton, Chief Deputy Warden
Julie Bullard, Director of Court Supervision
Justin Wolfe, Director of Human Resources
Kara O'Neil News Herald

APPROVAL OF MINUTES:

Jeannie Ritchey, Treasurer made a motion to approve the minutes from the December, 2024 meeting seconded by. Sam Breene, Commissioner Ayes all

OLD BUSINESS:

There was no old business to bring forward from the month of December.

NEW BUSINESS:

The Re- Organizational election was held.

MONTHLY REPORTS:

Personnel Agenda

Justin Wolfe, Director of Human Resources, presented the Personnel Agenda, the agenda was routine in nature. It was reported that the jail is still down officers. Ken Bryan,

Commissioner made the motion to approve the report as read. Shawn White, District Attorney, seconded the motion. Ayes all.

Board of Inspectors Meeting
January 07, 2025
Page #2

WARDEN'S REPORT

Warden Adam Craig gave the report today. Currently there are 105 inmates. 73 Males & 32 Females. We are able to send three people to the Academy this spring. Jeannie & Diona will proceed with getting a credit card machine in the jail for people to post bail or pay fines so they don't get committed. The rest of the report was general in nature. Jeannie Ritchey, Treasurer made the motion to approve the report. Seconded by Shawn White, District Attorney. Ayes all.

OTHER BUSINESS:

There was no other business at this time.

Adjourn:

Jeannie Ritchey, Treasurer made the motion to adjourn the meeting at 12:52 PM. seconded by Sam Breene, Commissioner. Ayes all.

Respectfully Submitted,
Natalie Desko
Administrative Assistant
Recording Secretary

Reviewed by: President, Eric K Foy, Sheriff _____
Vice President, Albert Abramovic, Commissioner _____
Secretary, Jeannie Ritchey, Treasurer _____